

**MINUTES OF THE
REGULAR MEETING OF THE
TEMESCAL VALLEY WATER DISTRICT**

July 19, 2016

PRESENT

C. Colladay
P. Rodriguez
G. Destache
J. Butler

ABSENT

D. De Frates

GUESTS

J. Niccoli
B. Graham
G. Lynkiewicz
M. Corral
A. Petitjean
J. Sincich
J. Watson
T. Davis

STAFF

J. Pape
M. McCullough
A. Harnden
K. Caldwell
N. Harper

1. Roll Call and Call to Order.

The regular meeting of the Temescal Valley Water District was called to order by President Colladay at 8:30 a.m.

2. Presentations and Acknowledgments.

3. Public Comment.

BOARD ITEMS:

4. Minutes of the June 28, 2016 Regular Meeting.

ACTION: Director Destache moved to approve the Minutes as presented. Director Butler seconded. Motion carried unanimously.

Genny Lynkiewicz from Chandler Asset Management presented the Investment Report for period ending 6/30/16.

5. Payment Authorization Report.

ACTION: Director Rodriguez moved to approve the financial report and to authorize payment of the June 28-July 19, 2016 invoices with the addition of the Western Municipal Water District check in the amount of \$286,198.33. Director Destache seconded. Motion carried unanimously.

The Board asked staff to prepare a vehicle fleet list.

6. Annual Meeting of the TVWD Financing Corporation.

- I. Call to order – President Colladay called the meeting to order at 9:06 am.
 - II. Report on status of projects – None.
 - III. Approval of July 21, 2015 meeting minutes – Director Rodriguez moved to approve the minutes as presented. Director Destache seconded. Motion carried unanimously.
 - IV. Appointment of new officers – Director Destache moved to maintain the current position of officers. Director Butler seconded. Motion carried unanimously.
 - V. Public Comment – None.
 - VI. Other Business – None.
 - VII. Adjournment – President Colladay adjourned the meeting at 9:08 am.
- 7. Public Hearing on changes to TVWD Rules & Regulations, Section 39 District Water Conservation Program.**
- a. Open Public Hearing – President Colladay opened the Public Hearing at 9:08 am.
 - b. Public Comment – James Niccoli from First Service Residential (Trilogy) asked about runoff control. Jerry Sincich, resident of Sycamore Creek asked about the differences in policies.
 - c. Discussion on changes to Section 39.03 Determination and Declaration by General Manager of Water Supply Conditions.
 - d. Close Public Hearing – President Colladay closed the Public Hearing at 9:16 am.
 - e. Resolution No. R-16-02 Modifying Rules and Regulations.
ACTION: Director Butler moved to Adopt Resolution No. R-16-02. Director Destache seconded. Motion carried unanimously.
- 8. Public Hearing on FY 2016/17 Budget for CFD's 1, 2 & 3 and Fees & Charges to be collected on the General Tax Roll.**
- a. Open Public Hearing – President Colladay opened the Public Hearing at 9:22 am.
 - b. Public Comment – Jerry Sincich, resident of Sycamore Creek inquired about max tax for Sycamore.
 - c. Discussion on budgets, fees and charges.
 - d. Close Public Hearing – President Colladay closed the Public Hearing at 9:25 am.
 - e. Resolution No. R-16-03 Adopting the Report Regarding Water and Sewer Service Standby Charges for FY 2016/2017 to be collected on the tax roll.
ACTION: Director Destache moved to Adopt Resolution No. R-16-03. Director Butler seconded. Motion carried unanimously.

- f. Resolution No. R-16-04 Adopting Current Standby Rate Schedule for Fiscal Year 2016/2017.

ACTION: Director Rodriguez moved to Adopt Resolution No. R-16-04. Director Destache seconded. Motion carried unanimously.

- g. Resolution No. R-16-05 Adopting the FY 2016/2017 budgets as presented for CFD's 1, 2 & 3.

ACTION: Director Rodriguez moved to Adopt Resolution No. R-16-05 with an adjustment from 5% to a 10% surplus credit to be applied to the levy for CFD #2 per the District policy. Director Butler seconded. Motion carried unanimously.

- h. Resolution No. R-16-06 Levying a Charge for the Payment of Maintenance and Operation Expenses for Sewer Treatment Plant Serving Sewer Improvement District No. 1 for FY 2016/2017.

ACTION: Director Butler moved to Adopt Resolution No. R-16-06. Director Destache seconded. Motion carried unanimously.

- i. Resolution No. R-16-07 Levying a Charge for the Payment of Maintenance and Operation Expenses for Sewer Treatment Plant Serving Sewer Improvement District No. 2 for FY 2016/2017.

ACTION: Director Destache moved to Adopt Resolution No. R-16-07. Director Butler seconded. Motion carried unanimously.

- j. Resolution No. R-16-08 Authorizing the Levy of Special Taxes for CFD No. 1, Sycamore Creek, for Fiscal Year 2016/2017.

ACTION: Director Rodriguez moved to Adopt Resolution No. R-16-08. Director Butler seconded. Motion carried unanimously.

- k. Resolution No. R-16-09 Authorizing the Levy of Special Taxes for CFD No. 2, Montecito Ranch, for Fiscal Year 2016/2017.

ACTION: Director Rodriguez moved to Adopt Resolution No. R-16-05 with an adjustment from 5% to a 10% surplus credit to be applied to the levy for CFD #2 per the District policy. Director Destache seconded. Motion carried unanimously.

- l. Resolution No. R-16-10 Authorizing the Levy of Special Taxes for CFD No. 3, The Retreat, for Fiscal Year 2016/2017.

ACTION: Director Destache moved to Adopt Resolution No. R-16-10. Director Butler seconded. Motion carried unanimously.

9. Biennial Review of District Conflict of Interest Code Reviewing Designation of Employees Required to File Annual Disclosure Statements.

ACTION: Director Destache moved to re-affirm existing Conflict of Interest Policy. Director Rodriguez seconded. Motion carried unanimously.

10. California Association of Mutual Water Companies Joint Powers Risk and Insurance Management Authority Agreement.

ACTION: This item was tabled until the next meeting.

11. Revenue & Expenditure Reports (Unaudited).

a. Revenue & Expenditure Report.

ACTION: Note and file.

b. Bad Debt Write-off.

ACTION: Director Rodriguez moved to authorize the write-off of \$3,175.20 in delinquent accounts. Director Butler seconded. Motion carried unanimously.

12. Trilogy Development.

a. Homeowners Association update.

b. Golf Course update.

13. Sycamore Creek Development.

a. Project Update.

b. 1738 homes to be built. 1318 houses occupied to date. 76% complete.

14. Terramor Development (Forestar Toscana).

a. Project Update – Andy Petitjean reported that they continue to work on rough grading and have a lot of facilities out to bid. They are anticipating a Grand Opening in the spring of 2017, they have a marketing program underway, have formed the HOA and hired the property manager.

b. 1443 estimated houses to be built.

15. Water Utilization Reports.

ACTION: Note and file.

16. Committee Reports.

a. Finance (Director Rodriguez) – Director Rodriguez asked staff to schedule a finance committee meeting for next month to review the JPA.

b. Engineering (Director Destache).

- c. Public Relations (Allison Harnden) – Allison reported that the annual water quality report was mailed, and she reminded the Board of the upcoming Terramor BBQ.

17. General Manager's Report.

- a. General Manager's Report.
 - 1. SWRCB Update.

- b. Retreat Recycled Water Pumping Costs for 2015.

ACTION: Director Rodriguez moved to authorize and fund \$4,377.13 in RW pumping costs. Director Destache seconded. Motion carried unanimously.

- c. Operations Report.

18. District Engineer's Report.

- a. Status of Projects.

19. District Counsel's Report.

20. Seminars/Workshops.

Director Destache asked staff to register him for the 2016 CSDA Annual Conference in San Diego.

21. Consideration of Correspondence.

An informational package containing copies of all pertinent correspondence for the Month of June was distributed to each Director along with the Agenda.

22. Adjournment.

There being no further business, the July 19, 2016 Regular Meeting of the Temescal Valley Water District Board of Directors was adjourned at 10:43 a.m. by President Colladay.

ATTEST:

APPROVED:

Paul Rodriguez, Secretary

Charles Colladay, President

Date: _____

Date: _____